

## Pareto Chart EXCEL Step by Step

### Constructing a Sample Pareto Chart

Data for the Pareto Chart:

Snack	Pounds (in millions)
Potato Chips	11.2
Tortilla Chips	8.2
Pretzels	4.3
Popcorn	3.8
Snack Nuts	2.5

To make a Pareto chart:

1. Enter the categories and title into column A of a new worksheet (Sheet 1).
2. Enter the corresponding frequencies and title in column B.
3. Highlight the data from columns A and B, and select Insert from the toolbar.
4. Select the Bar Chart symbol from the Chart ribbon and Click on 2-D Column.
5. To change the title of the chart, click on the current title of the chart.
6. When the text box containing the title is highlighted, click the mouse in the text box and change the title.
7. Your worksheet should look like the figure below. Save the file with the filename

*yourlastnameParetoChart1.xlsx*

